



21st Century Community Learning Centers

Field Trip Submission Log

Program Grantee (LEA/CBO) _____ Fiscal School Year October 1, _____ to May 31, _____

Site: _____

* Please list all field trips that have already been taken since October 1st of this school year and those planned to be taken on or before May 31st.

Location and Destination (attraction) of Field Trip	Date(s)	Overnight	Approximate # of Students	Approximate # of Adults	Approximate Roundtrip Mileage	Approximate Cost to be charged to 21 st CCLC

* For each Field Trip taken, the *Field Trip Agenda* form must be completed and filed accordingly with reporting documentation. Please be as detailed as possible when completing the information. As with all other reports, these documents must be readily accessible to your assigned consultant and the ALSDE.